

## EXHIBIT B - PROPOSAL FORMAT FOR PROFESSIONAL SERVICES

In accordance with the terms of AEC-Departmental Contract #ID-113015-5 for Interior Design Services between The Regents of The University of Michigan and Comprehensive Design Group, Inc. dated December 1, 2013, the following Professional Services Proposal is submitted for:

**RFP NUMBER:** \_\_\_\_\_  
**PROJECT:** \_\_\_\_\_ (BUILDING NAME)  
\_\_\_\_\_ (BUILDING NUMBER)  
\_\_\_\_\_ (PROJECT DESCRIPTION)  
\_\_\_\_\_ (U-M PROJECT NUMBER)

### Submitted via

#### Email to:

Senior Procurement Agent: Lorri Doneth Email: ldoneth@umich.edu

Interior Design Coordinator: Eileen Isotalo Email: eileeni@umich.edu

**Professional Fees: Time and Materials Not to Exceed** \$ \_\_\_\_\_  
(Per Attachment A- Professional Fees by Job Classification)

**Reimbursable Expenses: Time and Materials Not to Exceed** \$ \_\_\_\_\_

**Total Fee: Time and Materials Not to Exceed** \$ \_\_\_\_\_

*Scope of Services: As identified in attached proposal and shall include statement of understanding, task based scope of services and deliverables, a list of key personnel and role, milestone schedule, and a task based breakdown of fees and reimbursables, and list of items not included in the proposal.*

**Submitted by:** Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Date Submitted: \_\_\_\_\_

Email: \_\_\_\_\_